



Campus Life Services
UNIVERSITY OF LIMERICK

SAMPLE ONLINE PAYMENT PROCESS OF RENTAL FEES

Step by Step Guide to Making Payment

1. Rental fees can only be paid online, please go to www.studentliving.ul.ie and click the 'apply for residence/login' button to login to your accommodation profile. If you have forgotten any of your details please click 'Forgotten your details?' and update your information.
2. Click the '*Payments and Online Induction Tab*'

Academic year - 2016-17

You have accepted an offer of accommodation



3. Click '*Payments*' circle

Academic year - 2016-17

You have accepted an offer of accommodation



4. Examine the optional extras available to you and select as desired. Please note that you are not obliged to purchase any of these options and can choose to continue to rental fees

without choosing any of these. You are also welcome to log back in at any time to purchase these should you change your mind in the future.

- Click 'View Statement' and proceed to your 'Statement Page'

Accommodation Fees and Payments Summary for 2016-17

You may review your rental fee charges and payments below. In order to pay an invoice which is due please tick the 'Pay' checkbox against the charge.

30 June 2016 09:33

Ref No.	Text	Total Amount	Select to Pay
No current transactions to display			

Ref No.	Text	Total Amount	Select to Pay
116247	Accommodation Rental Fees	€2,730.00	<input checked="" type="checkbox"/>
N/A	Accommodation Rental Fees	€1,287.00	<input type="checkbox"/>
N/A	Accommodation Rental Fees	€1,053.00	<input type="checkbox"/>

[< BACK](#)
[PRINT STATEMENT](#)
[PAY](#)

- Select the charges you wish to make payment for by ticking the box next to the charge
- Click 'Pay'.
- Enter your credit or debit card details and make payment
- Once you have completed the transaction you can return the accommodation profile in order to view and print a receipt/statement by clicking 'Back to Accommodation Profile'

[Log out](#)

Your payment was successful

Thank you for your payment.

[< BACK TO MY ACCOMMODATION PROFILE](#)

10. In order to print a receipt/statement please click '*Print Statement*' in your 'Statement Page'

Accommodation Fees and Payments Summary for 2016-17

You may review your rental fee charges and payments below. In order to pay an invoice which is due please tick the 'Pay' checkbox against the charge.

30 June 2016 09:37

Current Transactions		Balance: €-2,730.00	
Ref No.	Text	Total Amount	Select to Pay
124302	Statement Payment Online	€-2,730.00	

Future Transactions		Balance: €2,340.00	
Ref No.	Text	Total Amount	Select to Pay
116247	Accommodation Rental Fees	€2,730.00	
N/A	Accommodation Rental Fees	€1,287.00	
N/A	Accommodation Rental Fees	€1,053.00	

[< BACK](#)
[PRINT STATEMENT](#)
[PAY](#)