

Dear Student

Welcome to Campus Life Services at the University of Limerick. We hope that you will make the most of your time in residence. Our aim is to provide a comfortable home on arrival and to ensure your stay in the village is a memorable one for you and an important part of your university experience.

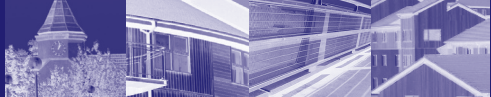
In providing a pleasant and secure living environment, we can only succeed with your help. We ask you to respect your home and maintain your room in good condition. We also ask for behaviour that respects sharing with others and that the environment is one of study as well as relaxation.

We suggest that you take advantage of living in a diverse residential community specifically designed for you. As well as your housemates, you have the opportunity to meet others at the events organised as part of the Campus Life Programme, get involved with your new community and attend various events in our Campus Life Programme in residence. You may like to join one of the many clubs and societies or take up a new sport or pursue an existing one. This is the one time in your life that you have the opportunity to do so many things which will help you to develop yourself and your interests for the future. We want you to get the best out of campus life and to enjoy being part of a community where you can make lifelong friendships with others from all over the world.

Enjoy your time with us and feel free to give us suggestions on anything that we could do to improve living in residence.

Best wishes for a great year on campus.

John O'Rourke
General Manager
Campus Life Services
Plassey Campus Centre Ltd.
University of Limerick



Campus Life Services is the company established by the University to manage and develop Campus Life Services which include residences, retail, bar and restaurant services at University of Limerick. In the last 20 years we have built 2,650 rooms in 6 attractive village complexes. This includes our newest addition Troy Village, located off campus.

Campus Life Services aims to support the educational mission of the University by providing services which are essential to develop a modern, vibrant campus

Whether you stay in Plassey Village, Kilmurry Village, Dromroe Village, Thomond Village, Cappavilla Village or The Quigley Residence; all village residences are within a 12-minute walk from the main University buildings. The Village facilities compliment the high quality academic, sporting and recreational facilities already available on campus. Troy Village is a 15 minute walk to the main campus.

Chief Operations Officer



Michael Foley
Tel: 061 202360
Email: Michael.Foley@ul.ie

General Manager



John O'Rourke
Tel: 061 234270
Email: John.O'Rourke@ul.ie

Manager Student Residences

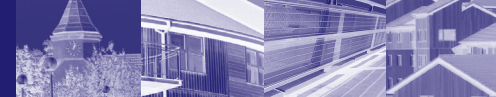


Ellen Fitzmaurice
Tel: 061 202983
Email: Ellen.Fitzmaurice@ul.ie



Assistant Manager Student Residences

Noreen O'Shea
Email: Noreen.O'Shea@ul.ie



Plassey & Troy Village Manager



Philip King
T: 061 202347
E: Philip.King@ul.ie

Acting Village Manager Kilmurry Village



Jason Hegarty
T: 061 202081
E: Jason.Hegarty@ul.ie

Dromroe Village Manager



Laura Carroll
T: 061 202977
E: Laura.Carroll@ul.ie

Thomond Village Manager



Katie Hourigan
T: 061 237000
E: Katie.Hourigan@ul.ie

Cappavilla Village & The Quigley Residence Manager

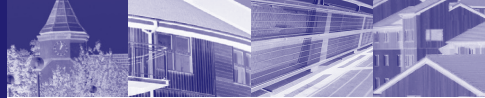


Paul Earley
T: 061 237500
E: Paul.Earley@ul.ie

With Village Managers resident on site, each village offers an ideal home for any student and provides an attractive living environment, which enhances both your social and academic development.

The Village Management team aims to provide you with an excellent service and to ensure that your time with us is an enjoyable experience.

Residential life may not always be easy. It can be difficult to adjust to life away from home, to sharing a house / apartment with strangers to coping with the demands of student life. The Village Manager is available for help and advice if you need it, even if you have a problem which is not related to living in residence, the door is always open and the Village Manager will discuss the matter in private and with discretion.



RESIDENT ASSISTANT'S (RA'S)

In addition to the Village Manager living on site, two Resident Assistant's (RA's) live in each Village. The RA is a post graduate student at University of Limerick and is available for advice and assistance during your term. The RA operates the mid week evening reception service and is on call most nights so to respond to emergencies and disturbances that may arise.

The RA assists the Village Manager in fostering a good living environment with special regard for student welfare, discipline and safety.

A list of RA's will be available upon arrival together with details of how they can be contacted and when they are available. Your RA is here to help, no matter what the problem might be.



Barry Mooney & James Dougherty

PLASSEY VILLAGE



Plassey Village provides ideal accommodation for students in terraced houses grouped around village streets and courtyards in landscaped surroundings.

THE VILLAGE OFFERS

- Individual houses with 4/8 comfortably furnished, private single study bedrooms with wash-hand basin
- Two bathrooms with showers, toilets and sink area
- Gas-fired central heating
- High speed internet connection via UL network
- Multi-Channel television
- Village Hall – communal meeting place
- Self-service launderette
- Weekly refuse collections
- Complimentary refuse sacks and light bulbs
- Full maintenance service
- Regular security patrols at night
- Residential Village Manager
- 2 Resident Assistants
- Shopping Arcade 5 minute walk
- Bicycle Storage



Total Capacity: 424 rooms
• 44 houses with 8 bedrooms
• 18 houses with 4 bedrooms

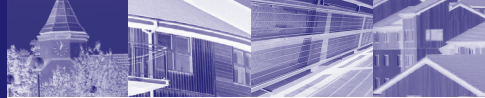
Please Note: The Village has limited car parking facilities. Cars parked in the Village are parked at owners risk. All residents are required to register their car type and number plate in the Village reception. This village is non-smoking.

KITCHEN / LIVING ROOM

THE KITCHEN/LIVING ROOM IS WELL EQUIPPED AND INCLUDES THE FOLLOWING:

- Cooker
- Fridge freezer
- Kitchen table and chairs
- Delph, cutlery and saucepans
- Built-in kitchen storage units
- Fitted Lounge Seating
- Multi Channel TV
- Coffee Table





STUDY BEDROOM

THE STUDY BEDROOM INCLUDES EACH OF THE FOLLOWING:

- Single bed with 2 storage drawers
- Built-in wardrobe
- Wash hand basin with mirror and shaving light
- Sink storage area
- Study desk with 2 drawers and chair
- Bookshelves and bedside table
- Link to the University computer network

Note: Students are required to provide their own bed linen for a single bed. A duvet and pillow is provided.



Launderette

Self-service launderette on site with token operated machines and dryers. Tokens may be purchased from the Village Reception.

Village Hall

The Village Hall provides a centre for the Village community which is ideal for activities and events.

Facilities include:

- Meeting Room
- Small Kitchen
- Table Tennis Table
- Pool Table

Computer Facility

Computer link to Internet and email via the UL network is available for students with their own PC's. Students are encouraged to purchase their own computers with an on board Ethernet network card.

NOTE: Abuse of the University of Limerick Network facility is regarded as a serious offence and may result in disciplinary action. Please refer to Point 14 of the Code of Conduct.

KILMURRY VILLAGE



Kilmurry Village is an attractive village style complex in a spectacular setting overlooking the river Shannon and close to all sports facilities. It provides high quality on campus accommodation for over 500 students.

THE VILLAGE OFFERS

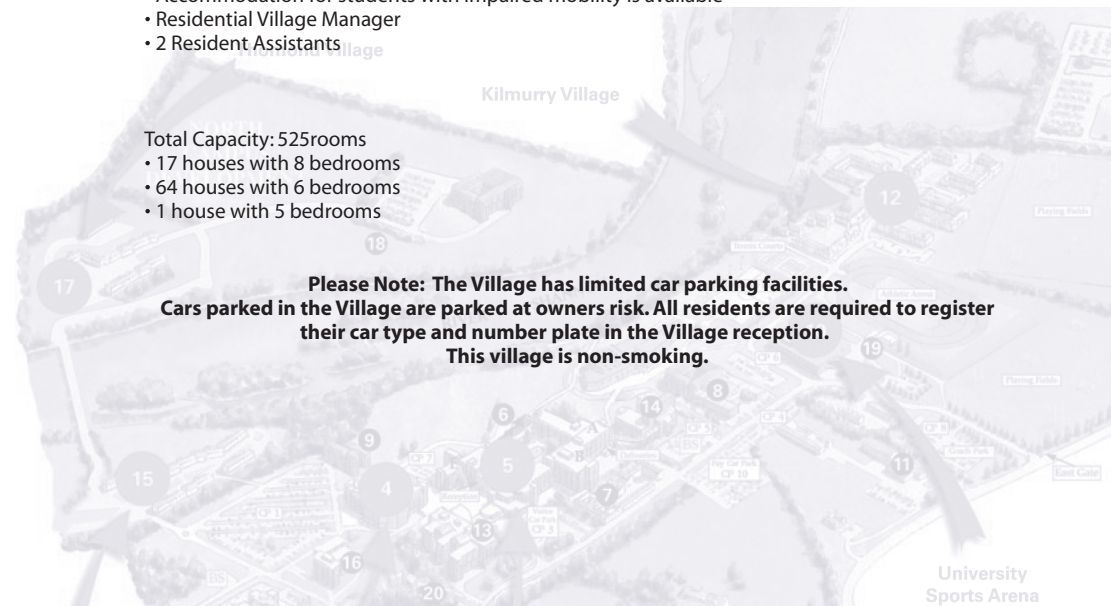
- Individual houses with 6 / 8 furnished private single study bedrooms with wash-hand basin
- Two bathrooms with showers, toilets and sink area
- A spacious fully fitted kitchen / living room with cooker, fridge freezer and comfortable lounge seating
- Economic gas-fired central heating
- High speed internet connection via the UL network
- Multi-Channel television
- Village Hall – communal meeting place
- Launderette on site
- Weekly refuse collections
- Complimentary refuse sacks and light bulbs
- Full maintenance service
- Regular security patrols at night
- Bicycle Storage
- Convenient access to the sports building or the main University buildings
- Accommodation for students with impaired mobility is available
- Residential Village Manager
- 2 Resident Assistants

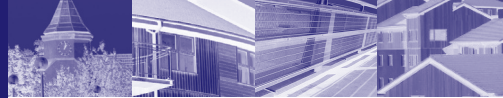


Total Capacity: 525rooms

- 17 houses with 8 bedrooms
- 64 houses with 6 bedrooms
- 1 house with 5 bedrooms

Please Note: The Village has limited car parking facilities. Cars parked in the Village are parked at owners risk. All residents are required to register their car type and number plate in the Village reception. This village is non-smoking.





KITCHEN/LIVING ROOM THE SPACIOUS KITCHEN/LIVING ROOM IS FULLY EQUIPPED AND INCLUDES EACH OF THE FOLLOWING:

- Cooker
- Fridge freezer
- Delph, cutlery and saucepans
- Kitchen table and chairs
- Built-in kitchen storage units
- Lounge furniture
- Multi Channel TV
- Coffee Table



STUDY BEDROOM THE STUDY BEDROOM HAS THE FOLLOWING PROVIDED:

- Bed with 2 storage drawers
- Built-in wardrobe
- Wash hand basin with mirror and shaving light
- Study desk with drawers and chair
- Bookshelves and bedside table

Students are required to provide their own linen. A duvet and pillow is provided.

Village Hall

The Village Hall is available as a meeting place for the community. Facilities include:

- Meeting Room
- Kitchen

Launderette

The launderette facility offers self service token operated machines and dryers. Tokens may be purchased from the village reception.

Computer Facility

Computer link to Internet and email via the UL network is available for students with their own PC's. Students are encouraged to purchase their own computers with an on board Ethernet network card.

NOTE: Abuse of the University of Limerick Network facility is regarded as a serious offence and may result in disciplinary action. Please refer to Point 14 of the Code of Conduct.



Dromroe Village is located on a spectacular meadow site overlooking the River Shannon. This residential complex has an outstanding architectural treatment and an internal design tailored to respond to the developing needs of student life. Accommodation is provided in 3/4/5 storey apartment blocks set in a landscaped streetscape.

The Village accommodates for 456 students primarily in 6 bedroom apartments while a limited number of 2 bedroom apartments are provided for students with families. All bedrooms offer ensuite facilities.

THE VILLAGE OFFERS

- Individual apartments with 2/6 large study bedrooms with ensuite toilet and shower facilities for increased privacy
- A large comfortable fully equipped kitchen/living rooms is provided with cooker and fridge freezer.
- Accommodation and parking for those of impaired ability
- Multi Channel Television
- Electric heating
- Complimentary refuse sacks and light bulbs
- High speed internet connection via the UL network
- Central refuse area serviced weekly
- Village Centre with hall and meeting rooms
- Launderette
- Bicycle Storage
- Full maintenance service
- Regular security patrols at Night
- Residential Village Manager
- 2 Resident Assistants
- Accommodation suitable for families
- Village Shop
- The Pizza Company Café

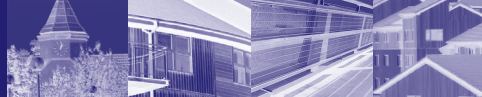
Please Note: The Village does not have car parking. If you bring a car, you must park at your own risk in one of the University car parks. This village is non-smoking.



Dromroe Village

Foundation Building

University Sports Arena



KITCHEN/LIVING ROOM

THE KITCHEN/LIVING ROOM IS WELL EQUIPPED AND INCLUDES EACH OF THE FOLLOWING:

- Cooker
- Delph, cutlery and saucepans
- Fridge /freezer
- Kitchen table and chairs
- Lounge furniture – sofas, chair
- Multi Channel TV
- Built-in storage units
- Coffee Table

STUDY BEDROOM

THE STUDY BEDROOM HAS EACH OF THE FOLLOWING PROVIDED:

- Bed with 2 storage drawers
- Built-in wardrobe
- Study desk with drawers and chair
- Bookshelves and bedside locker
- Ensuite shower and toilet facility



Note: Students are required to provide their own linen for a double sized bed. A duvet and two pillows are provided

Village Centre

Campus Life Services aims to develop the Village Centre in Dromroe Village as a community Arts Venue in co-operation with the UL Arts officers and the campus community. The Village Centre offers a large performance hall and a seminar room suitable for group study, student meetings and general use by the wider campus community.

Launderette

Self service launderette with token operated machines and dryers. Tokens may be purchased from the Village Reception.

Computer Facility

Computer link to Internet and email via the UL network is available for students with their own PC's. Students are encouraged to purchase their own computers with an on board Ethernet network card.

NOTE: Abuse of the University of Limerick Network facility is regarded as a serious offence and may result in disciplinary action. Please refer to Point 14 of the Code of Conduct.

THOMOND VILLAGE

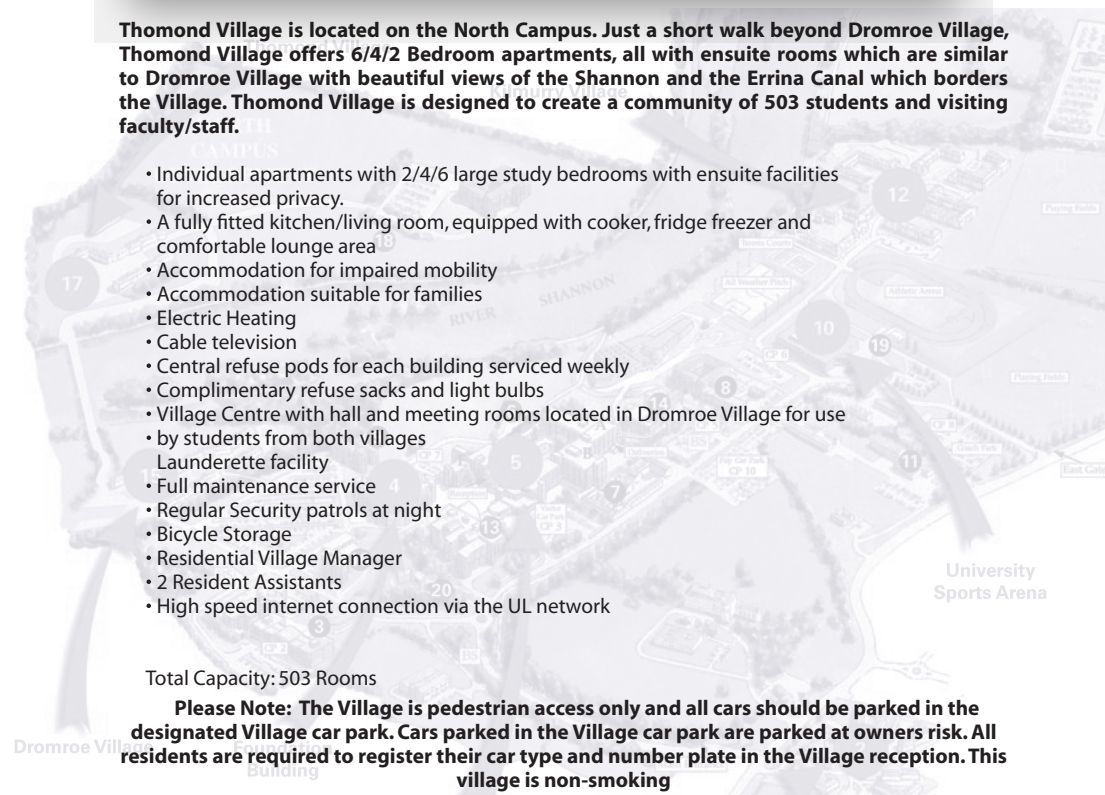


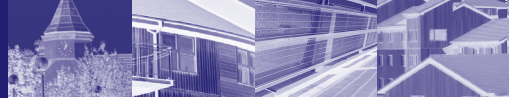
Thomond Village is located on the North Campus. Just a short walk beyond Dromroe Village, Thomond Village offers 6/4/2 Bedroom apartments, all with ensuite rooms which are similar to Dromroe Village with beautiful views of the Shannon and the Errina Canal which borders the Village. Thomond Village is designed to create a community of 503 students and visiting faculty/staff.

- Individual apartments with 2/4/6 large study bedrooms with ensuite facilities for increased privacy.
- A fully fitted kitchen/living room, equipped with cooker, fridge freezer and comfortable lounge area
- Accommodation for impaired mobility
- Accommodation suitable for families
- Electric Heating
- Cable television
- Central refuse pods for each building serviced weekly
- Complimentary refuse sacks and light bulbs
- Village Centre with hall and meeting rooms located in Dromroe Village for use by students from both villages
- Launderette facility
- Full maintenance service
- Regular Security patrols at night
- Bicycle Storage
- Residential Village Manager
- 2 Resident Assistants
- High speed internet connection via the UL network

Total Capacity: 503 Rooms

Please Note: The Village is pedestrian access only and all cars should be parked in the designated Village car park. Cars parked in the Village car park are parked at owners risk. All residents are required to register their car type and number plate in the Village reception. This village is non-smoking





KITCHEN / LIVING ROOM

THE KITCHEN / LIVING ROOM IS WELL EQUIPPED AND INCLUDES EACH OF THE FOLLOWING:

- Hob and Electric Oven
- Kitchen table and chairs
- Delph, cutlery and saucepans
- Fridge and freezer
- Built-in kitchen storage units
- Lounge Furniture – Sofas and Chairs
- Coffee table
- Multi Channel TV



STUDY BEDROOM

THE STUDY BEDROOM HAS EACH OF THE FOLLOWING PROVIDED:

- Bed with storage drawer
- Build-in wardrobe
- Study desk with drawers and chair
- Bookshelves and bedside shelf
- Ensuite shower and toilet facility

Note: Students are required to provide their own linen for a double sized bed. A duvet and two pillows are provided.

VILLAGE FACILITIES

Launderette: this facility offers self service token operated machines and dryers. Tokens may be purchased from the Village Reception.

Village Hall: Thomond residents can book Dromroe Hall for Community Events and are welcome to attend activities organised there under the Campus Life programme. Those wishing to book the Village Hall should contact the Village Manager in reception.

Computer Facility: Computer link to Internet and email via the UL network is available for students with their own PC's. Students are encouraged to purchase their own computers with an on board Ethernet network card.

Note: Abuse of the University Network facility is regarded as a serious offence and may result in disciplinary action. Please refer to Point 14 of the Code of Conduct.

CAPPAVILLA VILLAGE



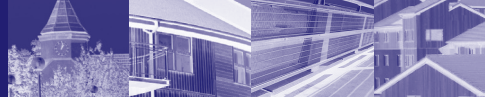
Cappavilla Village, is located on the North Campus. It situated is adjacent to the Health Sciences building and is ideal for nursing and health therapies students. Built on the highest point of the campus, the views of the surrounding counties and the river Shannon are superb. Offering 6/4/2 Bedroom apartments all ensuite, the village has its own launderette and games room.

- Individual apartments with 2/4/6 large study bedrooms with ensuite facilities for increased privacy
- A fully fitted kitchen/living rooms, equipped with cooker, fridge freezer and comfortable lounge area
- Accommodation for impaired mobility
- Accommodation suitable for families
- Electric Heating
- Cable television
- Complimentary refuse sacks and light bulbs
- Village Centre with hall and meeting rooms located in Dromroe Village
- for use by students from both villages
- Launderette facility
- Village Common Room
- Full maintenance service
- Regular Security patrols at night
- Bicycle Storage
- Residential Village Manager
- 2 Resident Assistants
- High speed internet connection via the UL network.

Total Capacity: 500 Rooms.

Please Note: The Village is pedestrian access only and all cars should be parked in the designated Village car park. Cars parked in the Village car park are parked at owners risk. All residents are required to register their car type and number plate in the Village reception. This village is non-smoking





KITCHEN / LIVING ROOM

THE KITCHEN / LIVING ROOM IS WELL EQUIPPED AND INCLUDES EACH OF THE FOLLOWING:

- Hob and Electric Oven
- Delph, cutlery and saucepans
- Fridge and freezer
- Built-in kitchen storage units
- Kitchen table and chairs
- Multi Channel TV
- Lounge Furniture – Sofas and Chairs
- Coffee table

STUDY BEDROOM

THE STUDY BEDROOM HAS THE FOLLOWING PROVIDED:

- Bed with storage drawer
- Built-in wardrobe
- Study desk with drawers and chair
- Bookshelves and bedside shelf
- Ensuite shower and toilet facility



Note: Students are required to provide two sets of linen for a double sized bed. A duvet and pillows are provided.

VILLAGE FACILITIES

Lauderette: this facility offers self service token operated machines and dryers. Tokens may be purchased from the Village Reception.

Village Common Room: The Common Room is located beside the Launderette and is a communal recreational space for Cappavilla Residents. Residents can watch TV, play a game of Pool or take time out to relax and read magazines.

Computer Facility: Computer link to Internet and email via the UL network is available for students with their own PC's. Students are encouraged to purchase their own computers with an on board Ethernet network card.

Note: Abuse of the University Network facility is regarded as a serious offence and may result in disciplinary action. Please refer to Point 14 of the Code of Conduct.

THE QUIGLEY RESIDENCE

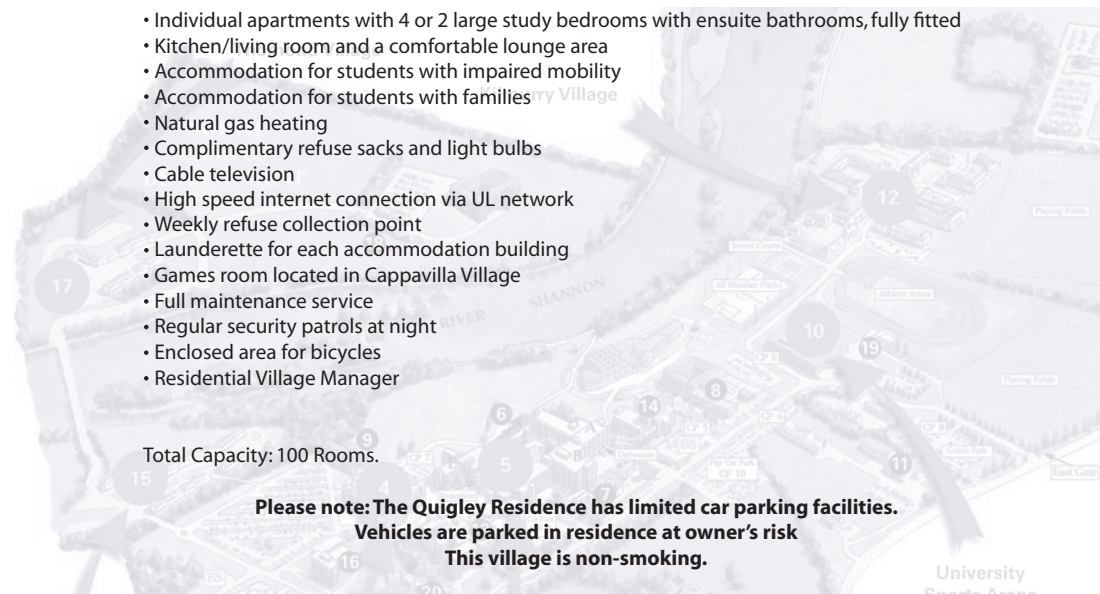


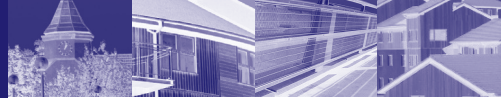
The Quigley Residence is our newest development on the North Campus. Exclusively for postgraduate students, The Quigley Residence will house 100 students in comfortable 4 and 2 bed apartments. Located adjacent to the Graduate Medical School Building, The Quigley Residence provides modern facilities in an attractive landscape. The Quigley Residence is operated from Cappavilla Village and shares management and reception services with Cappavilla Village residents.

- Individual apartments with 4 or 2 large study bedrooms with ensuite bathrooms, fully fitted
- Kitchen/living room and a comfortable lounge area
- Accommodation for students with impaired mobility
- Accommodation for students with families
- Natural gas heating
- Complimentary refuse sacks and light bulbs
- Cable television
- High speed internet connection via UL network
- Weekly refuse collection point
- Launderette for each accommodation building
- Games room located in Cappavilla Village
- Full maintenance service
- Regular security patrols at night
- Enclosed area for bicycles
- Residential Village Manager

Total Capacity: 100 Rooms.

Please note: The Quigley Residence has limited car parking facilities. Vehicles are parked in residence at owner's risk. This village is non-smoking.





KITCHEN / LIVING ROOM

The kitchen / Living room is well equipped and includes each of the following

- Hob and Electric Oven
- Delph, cutlery and saucepans
- Fridge and freezer
- Built-in kitchen storage units
- Kitchen table and chairs
- Multi Channel TV
- Lounge Furniture – Sofas and Chairs
- Coffee Table



STUDY BEDROOM

The Study bedroom has the following provided:

- Bed with storage drawer
- Built-in wardrobe
- Study desk with drawers and chair
- Bookshelves and bedside shelf
- Ensuite shower and toilet facility

Note: Students are required to provide two sets of bed linen for a double sized bed. A duvet, mattress protector and pillow is provided.

RESIDENCE FACILITIES

Laundry: Each block (three in total) contains a self-contained launderette which is operated on a self service basis. The machines are token operated and may be purchased from the Village Reception.

Computer Facilities: Computer link to Internet and email via the UL network is available for students with their own PC's and laptops. Students are encouraged to purchase their own computers with an on board Ethernet network card.

Note: Abuse of the University Network facility is regarded as a serious offence and may result in disciplinary action. Please refer to Point 14 of the Code of Conduct.

TROY VILLAGE - Off Campus

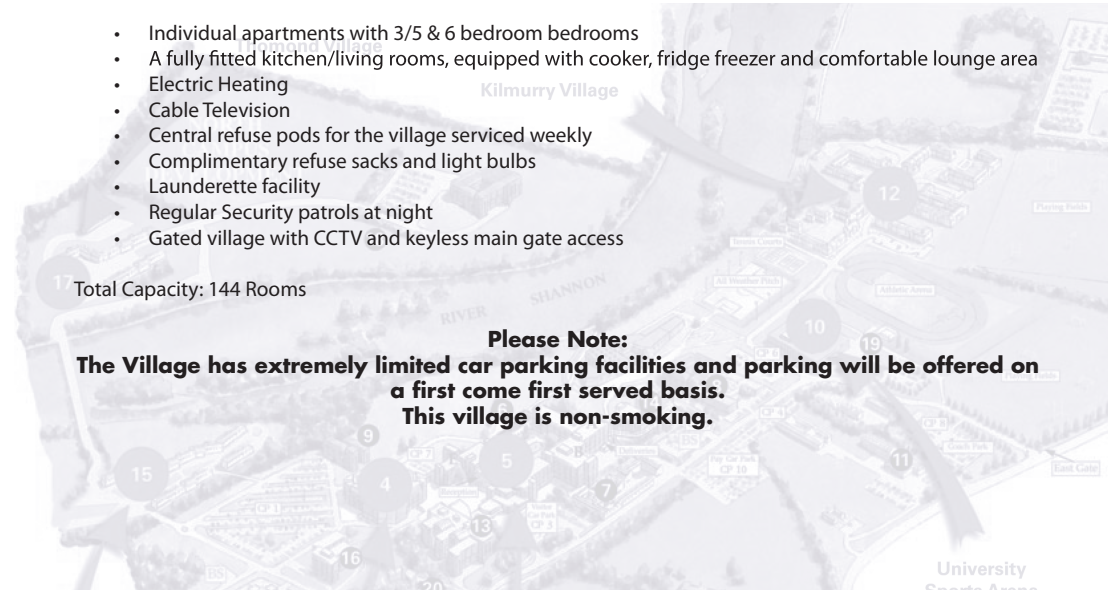


Troy Village is located off campus in the Groody area of Castletroy, which is a 15 minute walk to the main University campus. Campus Life Services purchased the Village in 2015. Offering 3, 5, or 6 bedroom apartments, the village has a reception and launderette. Each apartment has a large flatscreen TV with Sky Channels and free WIFI broadband Internet connection.

- Individual apartments with 3/5 & 6 bedroom bedrooms
- A fully fitted kitchen/living rooms, equipped with cooker, fridge freezer and comfortable lounge area
- Electric Heating
- Cable Television
- Central refuse pods for the village serviced weekly
- Complimentary refuse sacks and light bulbs
- Launderette facility
- Regular Security patrols at night
- Gated village with CCTV and keyless main gate access

Total Capacity: 144 Rooms

Please Note:
The Village has extremely limited car parking facilities and parking will be offered on a first come first served basis.
This village is non-smoking.





KITCHEN/LIVING ROOM

The kitchen/living room is well equipped and includes each of the following:

- Hob and Electric Oven
- Delph, cutlery and saucepans
- Fridge and freezer
- Built in kitchen storage units
- Kitchen table and chairs
- Multi Channel TV
- Lounge furniture – sofas and chairs
- Coffee table

STUDY BEDROOM

The study bedroom has the following provided:

- Bed
- Built in wardrobe
- Study desk and chair
- Bookshelves and bedside shelf

Note: Students are required to provide their own bed linen for a 4ft double bed. A duvet and pillows are provided.

VILLAGE FACILITIES

Launderette: this facility offers self service machines and dryers.

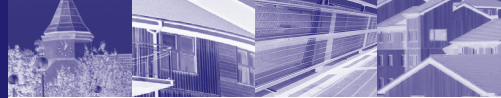


FOR PLASSEY, KILMURRAY, DROMROE, THOMOND, TROY, CAPPAVILLA VILLAGES AND THE QUIGLEY RESIDENCE

We ask each student in residence to read this carefully as He / She is legally bound by the terms hereof under the provisions of the student lease / license.

1. **General:** It is the objective of Campus Life Services to develop a vibrant community spirit in each village which supports both the social and academic life of all its residents. To achieve this objective, all who reside or visit the villages should respect the facilities, the rights of the Village communities and the rights of those adjacent to the Villages. It is intended that each house / apartment will be self-regulating and will promote a positive community spirit.
2. **Discipline:** The Village Managers with the support of Resident Assistants (RA's), have responsibility for discipline in all Villages. Any breach of the code of conduct in the Villages or their precincts whether by a resident or non-resident student will be dealt with by the Village Managers. Depending on the gravity of the offence the Village Managers may at their discretion give a warning. Failure to respond will result in the matter being referred to the disciplinary committee of Campus Life Services for further action. **Please refer to our Disciplinary Process in Appendix 1 on page 28.** This referral could result in either suspension or expulsion from the Villages. The Residents should not use or permit the premises to be used otherwise than for residential purposes. All disciplinary matters are referred to the University Advocate who is responsible for investigating and prosecuting complaints about alleged violations of the University Code of Conduct.
3. **Noise:** Residents and their guests are required to respect the study environment being promoted in the Villages by avoiding excessive noise, particularly after **22h00** when this may be a source of annoyance and disturbance to others. The consumption of alcohol must not give rise to excessive noise or unacceptable behaviour in the Villages at any time. Consideration of others and moderation is requested when playing musical instruments, stereo/hi-fi systems and televisions. Noise is considered a nuisance when sound can be clearly heard outside the room.
4. **Entertaining Visitors:** Visitors are permitted in all Villages. Visitors are expected to leave private rooms and common areas by **22h00**. **Visitors are not permitted to stay overnight without prior approval of the Village Manager.** Students are requested to respect the privacy of others by not inviting visitors continually to the house. **Disciplinary offences by visitors will result in either their temporary or permanent suspension from the villages. Any damage caused by visiting guests will be incurred by the village resident.**
5. The Village Management may decide at certain times during the academic year that **residents only** are permitted in the village.
6. **House / Apartment planned events:** In order to ensure that events held in campus accommodation are safe, responsible and enjoyable, it is necessary that an Event Request Form is completed by residents at least two days in advance of the planned event. The event must be approved by the Village Management. In doing so, both the Village Management and Campus Security are aware that an event is taking place and can assist so that the event can be held in a safe and responsible manner.

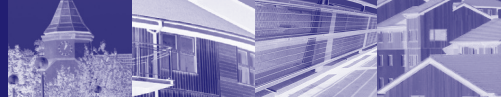
Event Request Forms will be available from the Village Reception. Unauthorised events held without permission are a breach of code of conduct and the relevant disciplinary procedures will apply.



7. **Absence:** A student who wishes to absent him / herself from the Villages for any length of time should in his / her own interest of safety inform the Village Manager and leave an address at which he / she can be contacted in case of emergency
8. **Transfer of Room:** The student is expected to occupy the room assigned at registration during the full period of stay in residence. Transfer may only be arranged at the discretion of the Village Manager and is rarely possibly due to high occupancy.
9. **Cleaning: Students are expected to maintain their individual rooms and common areas to a high standard of cleanliness.** To help students in this task, a vacuum cleaner, sweeping brush, bucket and mop are provided. Cleaning materials are to be provided by students themselves. Should an individual room or house fall below an acceptable standard of cleanliness, contract cleaners will be instructed to provide a once off cleaning service. The relevant students will be billed for the cost of this service. All bedrooms and common facilities will be inspected on a regular basis. Prior notice will be given of inspection times. However, if a member of management and staff find that an individual room or living area fall below an acceptable standard during essential maintenance works / cleaning, action as above will be taken. (See Schedule of charges) All residents are expected to have common areas of the Apartment clean and tidy for the arrival of any new residents during the year. Advance notice where possible will be given to existing residents of new arrivals.
10. **Removal of Refuse: Students shall be expected to remove all refuse from study / bedroom and communal areas on a regular basis to the refuse areas in the Villages.** The student, with the other residents, shall be responsible for ensuring that the entrance to the house / apartment and the area immediately adjacent to the house does not become obstructed or used for the depositing of waste or other material. Disposing of waste other than the facilities provided, e.g. through windows, is strictly prohibited as it poses a health hazard and attracts rodents. Communal stairwells and elevators in apartment blocks must be kept clean. **Refuse / personal belongings / washing are not permitted to be stored on balconies in Dromroe, Thomond and Cappavilla villages. Recycling: We operate a policy of recycling in the villages and students are requested to comply with this.**
11. **Drugs:** Drugs are a serious matter and will be treated as such by Campus Life Services. Illegal substances are not permitted in the Villages under any circumstances. If a student is found to be using / buying selling or in possession of any drugs whether in the houses / apartments or in the Village area, it will result in automatic expulsion from the Village. The Village Managers, in co-operation with the Garda Síochána, keep a close watch on all houses / apartments during the year.
12. **Vandalism: The cost of any damage in a house/apartment caused by vandalism will be levied on the person / persons responsible.** In the case where those responsible cannot be identified, the Village Management reserve the right to impose a **community levy** to all residents, this includes damage to public areas. Students responsible for vandalism are liable to disciplinary action. (See Schedule of charges) Residents are prohibited from throwing any object from windows and are prohibited from entering or exiting accommodation by way of a window.
13. **Fixtures & Fittings:** Removal of Furniture and any other fixtures for outside use is strictly prohibited.
14. **Network Access:** Students with access to the UL Network are expected to abide by the Code of Conduct for the Users of the University of Limerick Computer Resources. Failure to do so may result in disciplinary and / or criminal procedures being instituted. In particular, students are



- reminded that when allocated an IP address, this is for their own use and they are not permitted to use another IP address. Full details on service provided and guidelines for use are available on ITD web pages www.ul.ie/ITD/Students
15. Residents should not store or keep or permit to be kept in or on the premises, the apartment or in or on any part of the complex any dangerous, combustible or unlawful substances or materials whatsoever and shall report immediately the presence of such substances or materials to the Village Manager.
 16. **Fire:** Students are liable to pay repairs caused by fire if it is considered by management that the fire was started by negligence e.g. pots on burning stoves or dirty grill pans. Students must comply with the fire emergency procedures as outlined on the fire notice in each house / apartment.
Fire Extinguishers and Fire Blankets: Fire equipment is provided for your safety. The unnecessary discharge / tampering of fire extinguishers is considered a serious misconduct. **There will be a fine of €250 for this offence levied against the person responsible or against the house / apartment concerned if the individual cannot be identified.**
 A fine of €200 will be levied for a missing extinguisher / blanket. Costs associated with refilling and replacing these items. Please note that monthly inspections are carried out on fire extinguishers.
Chip Pans: The use of open chip pans in the houses / apartments is strictly forbidden.
Barbeques: In the interest of fire safety, barbeques are not permitted.
 In the interest of fire safety, candles, incense burners, aromatic oil burners, joss sticks, chip pans and any other similar items are not permitted in any apartment.
Door Closers: Fire resistant doors should not be wedged open.
Fire Alarms: The unnecessary activation or tampering with a fire alarm is considered a serious act of misconduct and has a fine of €250 levied against the individual or house responsible for such an act.
Fire Alarms; Dromroe, Thomond, Cappavilla Villages and The Quigley Residence: Immediate evacuation by all students is necessary in the area in which the alarm is raised. Failure to comply will result in disciplinary action.
Please note: All residences are non-smoking
 17. Residents should not use balconies between **22h00 and 8h00.**
 18. **Repairs and Maintenance:** Repairs required in a house / apartment should be reported immediately to the Village Manager. In cases where damage is caused to the facilities through negligence, the person / persons responsible may be required to pay the cost of the repair. (See Schedule of charges)
 19. **Pictures, Posters etc: Pictures and posters are not allowed on walls or doors.** Students who damage the walls or doors with blue tack / sellotape will have to pay the cost of repainting. (See Schedule of charges)
 20. Students are not permitted to hang clothes / linen / display material of any kind or any other items from the windows or balconies
 21. Display of bottles / cans or any other materials in house / apartment windows is not permitted
 22. **Car parking (Troy, Plassey, Kilmurphy, Thomond, Cappavilla Village and The Quigley Residence):** Students who have motor vehicles should park them in designated spaces. Please do not park



in paving areas or in front of any bollards / barriers as these are for emergency vehicles only. Students should inform Village Reception if they have a car and provide a registration number.
Please Note: The Villages & The Quigley Residence have limited car parking facilities and cars parked in the Villages are parked at owner's risk. All residents owning a car are required to have their car parking permit sticker on display at all times. Failure to do so may result in your car being clamped.

- 23. Data Protection:** Your personal details held on the online and manual application form is stored as part of your student record on a database. Manual application forms are held as a manual record. Your data will be shared with University Staff with a relevant need to see it. The information will be shared if required with the Village Management Team, Accommodation Office, Campus Life Services administration staff and welfare officers at University of Limerick (Students Union Welfare Officer, Counselling Services, the Office of Student Affairs, International Education Division, Buildings and Estates). Limited information will be shared with Campus Security for verification purposes.
- 24. Communication:** Communications with residents will be by letter, email, published booklets, website postings and by SMS text message to the mobile phone which you provided on your application form. You will receive communication from us regarding pastoral care, organised events relevant to Villages, maintenance notifications, housekeeping notifications, discipline, health and safety and financial matters such as outstanding debts.
- 25. SMS Text Messages:** If you are not interested in receiving text alerts from us, you can opt out of this service by advising the relevant Village Manager by email or in person at the Village Reception. We will remove your mobile phone number from our database and discontinue any further SMS text messages to you. You will alternatively receive communication from us by email and/or letter. Regardless of the foregoing, Campus Life Services will send you an SMS text message in the event of an emergency, where possible.
- 26. Privacy:** Residents are entitled to privacy within their own accommodation except as provided for in the lease/licence agreement. Residents may expect (except in emergencies) to receive advance notice of a requirement to enter accommodation subject to the exceptions below.

In the case of the operation and management of the residences where there is valid reason to enter accommodation, advance notice may not be given by the following:

- a. The Village Manager and Resident Assistant
- b. Management and operations staff of Campus Life Services including Village Security.

- 27. The use of CCTV:** The Village Residences are monitored by CCTV and images produced are controlled by UL Campus Security. Campus Life Services have considered the use of CCTV and have decided it is required for the prevention and detection of crime, protecting the safety of residents and prevention and detection of damage to our property. CCTV images will not be used for any other purpose.

Campus Life Services do not have user access to provide residents with image copies or to review footage. However, should a resident require a copy of same, a request can be submitted to UL Campus Security.
 Village Security officers carry personal CCTV recording devices on their person for use on their nightly patrols. Footage from CCTV recordings may be used in disciplinary situations as requested.



- 28. Lone Worker Device:** Campus Life Services staff and UL Campus Security officers who are on duty out of office hours may have on their person a Lone Worker Device. The device is used to alert emergency services and request additional security back up if the staff member considers it necessary. The device can also record audio when activated. Campus Life Services consider the use of this device necessary to protect staff on duty after hours. The device will be visible on the staff members clothing. The device is activated only in the event of an emergency or in the event of a high risk incident/situation. Recordings are reviewed only by relevant authorities (Campus Life Services staff, UL Security and the Gardaí) and are unavailable for review by others.
- 29. Dromroe , Village Parking:** Dromroe Village is a pedestrian village. If you bring a car to campus, please note that you must park it at your own risk in an adjacent University car park. Students found parking in the villages are liable to have their cars clamped.
- 30. Bicycles:** Bicycles may NOT be stored inside the houses / apartments and common areas. Students should park them inside the designated bicycle sheds in the Villages. Security cards for lockable bicycle sheds in the villages are available free of charge from Village Reception. A fine of 100 will be levied on owners whose bicycles are found inside houses. Village Management is not responsible for bicycles left out of doors in the villages.
- 31.** Anti-social behaviour will not be tolerated and any resident acting in this manner will be fined and may face eviction. This includes instances of intimidation and harassment on social media sites or through other technology.
- 32.** It should be noted that being a registered student of the University or resident in a Village on campus offers no special protection against the law of the land. Campus Life Services has been, and is, prepared to use the normal procedures of the law in the event of offences such as theft or drug abuse.
- 33. Access:** Village Manager, Resident Assistant (RA), Security guards or any person charged with the responsibility of maintaining discipline and security **reserve the right to access the premises at any time where in the opinion of the agents referred to above there is or is likely to be a breach of the students terms** or any provision of this code of conduct.
- 34.** Students are required to produce their **University of Limerick ID Card** when requested to do so by a member of Security or Campus Life staff. Failure to do so will result in disciplinary action being taken. Security work to provide your safety, co-operation with them is required at all times.
- 35.** Recycling of glass bottles, jars, metal drink cans, cardboard and plastic products is compulsory as part of our policy of environmental waste management. Each house / apartment is provided with a plastic recycling bin for sorting waste.
- 36.** Should a resident require access to the Unit or Apartment out of office hours a charge of 10 will apply. It is not the responsibility of security to act as night porters in the event of a lockout. Residents are expected to look after keys as they would a credit/debit card.

37. With the exception of guide dogs, residents should not keep a dog or any other animal, reptile, insect or pet in or on the premises, the apartment or in the complex.

38. Residents shall not play ball games in any paved/green areas so close to the windows as to risk damage to the windows.

39. Pest Control Management

In order to ensure our residential facilities remain pest free, Campus Life Services employ the services of a professional Pest Control Management Company. The service provides an effective preventative maintenance plan to ensure the residences are free of unwanted vermin, insects or wildlife in the Villages.

While every effort is made to reduce the occurrence of such incidents, residents are required to remove all waste from their kitchens to the designated waste areas in the Village once a week. If residents come into contact with any pests or insects, we request that you inform the Village Management immediately.

In the event that a resident becomes aware of parasite insects, the resident must inform the Village Management as soon as possible in order to prevent further spread. The area will be inspected immediately by our Pest Control Management Company and if the presence of parasite insects is confirmed, the following steps will apply:

Removal of the residents' personal belongings by the pest control contractor and Village Manager for laundering, dry cleaning and deep freezing. This will ensure that all insects are terminated and reduce the risk of spreading.

As per the pest control contractors instructions, if required, the Village Maintenance Team will remove any items of furniture and fixtures from the residents bedroom.

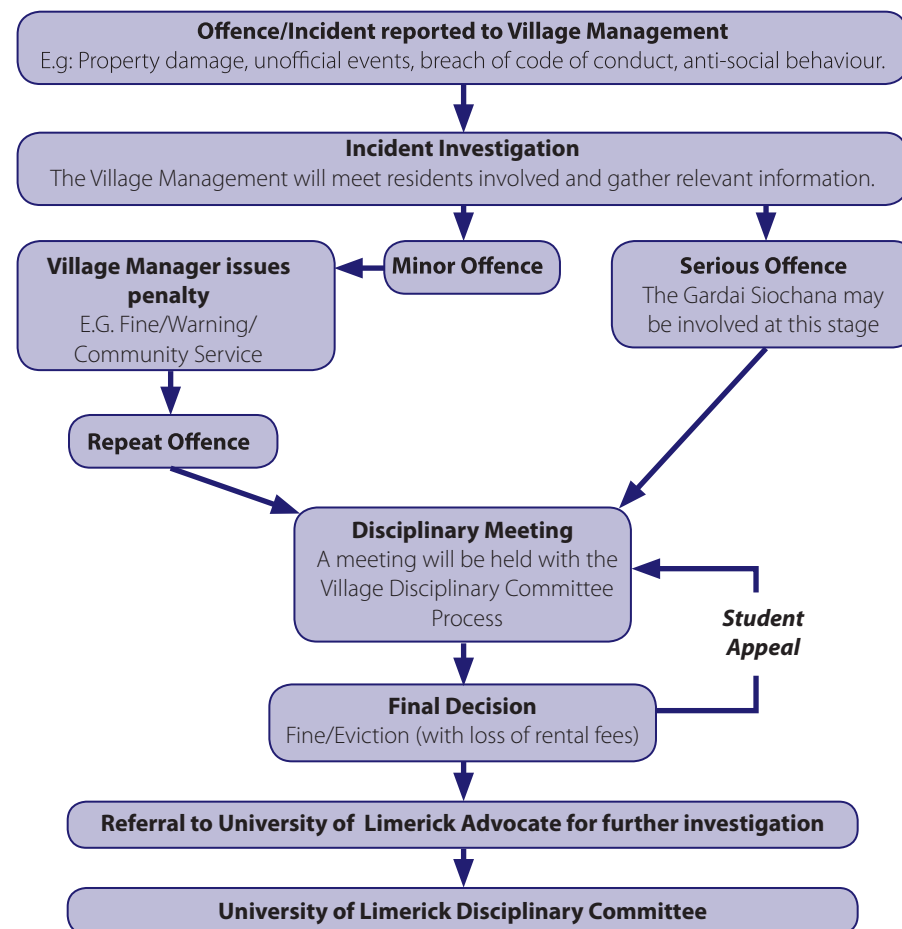
The resident will be re-housed in another bedroom for the duration of the works until the Pest Controller is happy that the area is clear. Temporary alternative accommodation be in another Village on Campus. If we do not have any rooms available on campus, we will accommodate the resident in a local hotel, at no cost to the resident.

As such occurrences are beyond control of the Village Management, there will be no financial payment to the resident as a result. As a gesture of good will, Campus Life Services will cover additional costs such as laundering of clothing and alternative accommodation as designated by the Village Management Team.

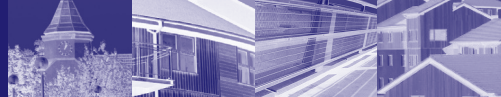
40. The kicking in or breaking open of doors in order to gain entry to apartment blocks is strictly prohibited. Those found guilty of engaging in such behaviour will face a disciplinary hearing and a fine of €50.00. In the case where those responsible cannot be identified, the Village Management reserve the right to impose a **community levy** to the residents of the apartment block.

41. The using of doormats or other items to keep front doors of apartments or houses open is strictly prohibited and endangers the property of those living there. In the event residents of an apartment / house are found guilty of the above, the Village Management reserve the right to impose a fine of €50.00

Appendix 1. – Village Disciplinary Process



For further information in our Village Disciplinary Process, please contact your Village Manager



1. Dates of Residency 2016 / 2017

Full Year Students: Sunday 28 August 2016 - Thursday 8 May 2017

PLEASE NOTE: Admission to the villages is on Sunday listed above from 12h00 – 20h00 and on weekdays during office hours 9h00 – 17h30. Students arriving outside of these hours should contact the Village Reception and advise estimated time of arrival. Provision for collection of keys from Security will be made where possible.

2. Village Reception

The Village Reception is open at varying times;

Please see your reception door for full details

Any issues or complaints should be brought to the attention of the Village Manager, who is responsible for the day to day running of the Village in liaison with the Campus Life Services Manager. Laundry tokens, phone cards and refuse sacks are available from reception.

3. Security and Resident Assistants (RA's)

Security guards and RA's patrol the Villages at night. **A 'Campus Watch' is also in operation and we would ask for students' co-operation to make this effective.** The implementation of some basic guidelines can help in the prevention of crime:

- Keep doors and windows locked, especially on ground floor houses / apartments.
- Keep keys and money in one's possession at all times. Please remove identifying tags from keys.
- Report any suspicious activity at the time it occurs to security and RA's by telephoning (061) 234600.
- Students are requested to co-operate with Security staff and RA's at all times and must produce ID cards when requested to do so.
- Be vigilant about personal security.

4. Insurance

Campus Life Services strongly recommends that students avail of personal possession insurance, contact the the village reception for details. The company has a standard Public and Employer Liability insurance and fire and theft insurance with regard to the houses / apartments. It has no responsibility for private belongings and property.

5. Maintenance

A full maintenance service is provided in each Village. Faults should be reported immediately to the Village Reception to enable maintenance staff to rectify them as quickly as possible. Any serious maintenance fault that may occur at weekend or holiday periods must be reported to Campus Security immediately on 234600.

6. Energy

Central heating in The Quigley Residence, Kilmurry and Plassey Villages is supplied from a gas boiler. The setting of the time controls for the boiler is the responsibility of the residents in each house. Central heating in Dromroe, Troy, Thomond and Cappavilla Villages is a combination of night storage and electric heating. The timers are pre-set in electric heating in Dromroe, Thomond, and Cappavilla Villages and The Quigley Residence and we would ask residents not to



tamper with them. Should residents require the timers to be adjusted, please contact the Village Reception to enable maintenance staff to make the adjustment. All houses and Apartments are well supplied with 13amp electrical socket outlets in the study / bedroom and kitchen.

The utility deposit is based on 5 hours heating per day. Students may increase / decrease the usage if they wish, however, this will increase / decrease the electricity and gas costs. Each house in Plassey and Kilmurry Village also has an immersion water heater but please be aware that this should only be used as a booster. There is a boost button for the gas heating in Kilmurry Village and electric heating in Dromroe, Thomond and Cappavilla Villages & The Quigley Residence. Should a household choose to use more than its allowance, the cost will be divided equally amongst the tenants of that house and deducted from deposits.

7. Cleaning

Students are expected to maintain their house / apartment to a high standard of cleanliness. Regular checks are carried out during each semester to ensure that this is being done. We would recommend that students clean rooms and living areas regularly rather than letting them become very dirty. We advise you to set up a cleaning rota to ensure that each resident will do his or her fair share. Should an individual room / living area fall below an acceptable standard of cleanliness, contract cleaners are instructed to clean the room(s) and the student(s) are billed the cost of this service.

8. Recycling

Recycling will reduce your rubbish load, keep everyone's costs down, and it will improve our environment. Each village provides the facility to recycle glass bottles, jars, drink cans, cardboard, newspapers and plastics. Each house / apartment is required to use their plastic recycling bin for this purpose.

9. Drugs / Illegal Substances

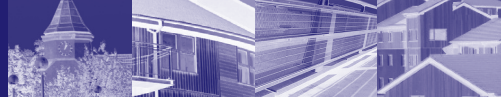
Drugs are a serious matter and will be treated as such by Campus Life Services. Drugs are not permitted in the Villages under any circumstances. If a student is found to be using / buying / selling or in possession of any drugs whether in the houses / apartments or in the Village area, it will result in automatic expulsion from the Village. The Village Managers and RA's, in co-operation with the Garda Siochana, keep a close watch on all houses / apartments during the year.

10. Fire

It is essential that there is no tampering with fire alarms and extinguishers provided in each house. In case of Fire the following contacts must be made:

Fire Brigade 999
Security 234600

Village Manager	Plassey/Troy Village	- House No. 1, Plassey Village
	Kilmurry Village	- Faculty No 9
	Dromroe Village	- House No. 80
	Thomond Village	- Village Managers Residence
	Cappavilla Village	- Beside Reception
	The Quigley Residence	- Beside Cappavilla Village Reception



APPLICATION, DEPOSITS AND REGISTRATION

APPLICATION FOR RESIDENCY 2017 / 18

All full time students are eligible to apply for residence on campus during the Academic Year. Allocations are available for all years of study and for international students.

All students will be able to reserve campus accommodation online from February 2017.

Students with special needs: Rooms are available for students with impaired mobility.

Students with Children: There are a number of 2 bedroom apartments suitable for student families in Dromroe, Thomond and Cappavilla Village. Please contact the village reception for further information.

INFORMATION FOR APPLICANTS

- There is accommodation for all years of study and applications are reserved on a first come first served basis.
- 1st Years will be allocated a place subject to acceptance of their CAO Round One Offer on payment of a booking deposit.

Village Manager, Plassey Village & Troy Village, Plassey Park Road, Limerick
Telephone: 061 202347 Email: Philip.King@ul.ie

Village Manager, Kilmurry Village, Castletroy, Limerick
Telephone: 061 202081 Email: Jason.Hegarty@ul.ie

Village Manager, Dromroe Village, Castletroy, Limerick
Telephone: 061 202977 Email: Laura.Carroll@ul.ie

Village Manager, Thomond Village, Castletroy, Limerick
Telephone: 061 237000 Email: Katie.Hourigan@ul.ie

Village Manager, Cappavilla Village, Castletroy, Limerick
Telephone: 061 237500 Email: Paul.Earley@ul.ie

Village Manager, The Quigley Residence, Castletroy, Limerick
Telephone: 061 237500 Email: Paul.Earley@ul.ie

- While every effort will be made to grant a place in the Village of your choice, it may be necessary to offer an alternative if your first choice is not available.
- PLEASE NOTE: Campus accommodation is extremely popular and therefore it is advisable to book early to secure a place. If you are already living in the Village and wish to stay on, simply contact the Village Manager to renew your application.

For further information contact Rose Merrigan

Tel: 061 202331 Fax: 061 202188 or email Rose.Merrigan@ul.ie

Accommodation Service – Room D0035

Located above the main reception of the University



11. Gas and Electrical Installations

Students are requested not to tamper with any of the energy installation appliances i.e. the gas boiler. Gas flues, located on the outside of each house in Plassey and Kilmurry Villages, should be kept clear of any blockages and if any are noticed they should be removed immediately. Any damage noted to flues should be reported immediately to the Village Reception. Electric clock times in Dromroe, Thomond and Cappavilla Villages and The Quigley Residence should not be altered without the assistance of the Village Management.

12. Health / Disability

Emergencies can arise because students have health / disability problems which they may not wish to disclose to their housemates. It is in the interest of a student to advise fellow students in a house of health problems which could lead to emergency e.g. asthma / epilepsy / hearing disability as fellow students need to be aware of what to do in case of an emergency.

13. Any resident, who contracts a notifiable communicable disease that could by airborne spread infect other residents sharing accommodation, is required to notify the Village Reception at the earliest opportunity. In this event Campus Life Services may take advice from the University Health Service and Public Health authorities. The resident shall comply with the terms of that advice.

14. Residents who may because of a medical condition, self-administer medical treatments while in residence, must take proper steps to dispose of any material which may constitute a hazard. Material such as needles or other sharps, medical tubing or other waste, must be disposed of accordingly.

15. Residents shall report immediately to the Village Manager any emergency or situation requiring urgent attention. For urgent operational matters outside normal hours residents should contact the Emergency on call member of Campus Security.

16. Residents must complete an incident or accident form for all incidents and accidents in which he/she is involved in the Village and return it promptly to the Village Manager.

17. Penalties in the event of a breach of code of conduct

Fines, Community Service and in some cases expulsion may apply for non-compliance with rules governing the following:

- Parties
- Vandalism
- Unnecessary discharge of a fire extinguisher
- Use of barbecues or chip pans
- Unnecessary activation of a fire alarm
- Non-compliance during a fire drill
- Bicycles found inside houses / apartments
- Incorrect disposal of refuse
- Use of Illegal substances
- Gross Misconduct
- Use of indoor furniture outdoors

18. Complaints

If a student has a complaint about his / her accommodation or the services provided in the village, he/ she should address it to the Village Manager

19. Ideas or Suggestions

We welcome feedback to help us to improve our facilities and services for students. Please feel free to give us your suggestions / ideas. These can be given to the Village Manager or the General Manager Student Residences (John O'Rourke) who are always willing to meet and discuss ideas or problems that students might be experiencing.

PLEASE NOTE:

We strongly recommend that residents arrange their own insurance for personal belongings. Information leaflets are available from the Village Reception.



SCHEDULE OF CHARGES

SCHEDULE OF CHARGES FOR ADDITIONAL CLEANING AND INVENTORY REPLACEMENT

Amount in Euro

General:

Carpet Stains or Burns
Light Shades
Paint work / Damage per area / wall
Removal of rubbish per bag
Damage to blinds / curtains including staining
Damage to furniture / upholstery
Missing Fire Extinguisher
Missing Fire Blanket
Missing / Broken Telephone
Burn marks on furniture – per burn
Kitchen Cleaning
Bedroom Cleaning
Bathroom Cleaning
Balcony Cleaning
Kitchen / Living room floor polish
Cooker Cleaning
Fridge Cleaning (including defrosting)
Glasses returned to campus bar
Damage to Kitchen Chairs
Damage to Kitchen Units
Damage to Splash back tiles
Missing / Broken Doorbell
Carpentry Repairs
Repair of / replacement of window restrictors

Repair/Replacement Cost
Replacement Cost
Repair Cost
€15.00
Repair / Laundry / Replacement cost
Repair / Replacement cost
€200.00 to €250.00
€200.00
Repair / Replacement cost
Repair Cost
€150.00 minimum cost
€40.00
€40.00
€50.00
€80.00
€50.00
€50.00
€20.00
Repair / Replacement cost
Repair / Replacement cost
Repair / Replacement cost
Repair / Replacement cost
Repair / Replacement cost
€50.00

Bedrooms:

Replacement of desk light
Replacement single mattress
Replacement double mattress
Broken Mirror
Damage to bedroom blinds
Damage to doors / door handles
Missing door numbers

€40.00
€100.00
€150.00
Repair / Replacement cost
Repair / Replacement cost
Repair / Replacement cost
Repair / Replacement cost

Bathrooms (shared and ensuite)

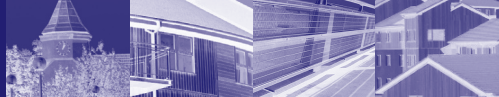
Toilet brush / holder
Shower Curtain
Broken Toilet Seat
Bathroom bin
Broken Mirror
Damage to sink / shower units

€8.00
€26.00
€25.00
€10.00
Repair / Replacement cost
Repair / Replacement cost

Kitchen / Living Area:

Inventory Items (Cutlery, Crockery etc)
Disposal of privately owned fridge
Damage to fridge or freezer
Removal of glass bottles / cans (15 – 20)
Sweeping Brush
Broken Vacuum Cleaner
Broken head on vacuum cleaner
Broken hose on vacuum cleaner
Replacement Kettle
Replacement Toaster

Replacement cost
€100.00
Replacement cost
€15.00
€10.00
€240.00
€15.00
€15.00
€50.00
€50.00



Campus Life Services On-Campus Accommodation FAQ's

1. When can I check in? If I arrive early can I check in?

The check-in date for the Academic Year 2016 / 2017 is Sunday, 28 August 2016. Unfortunately for insurance reasons we are unable to facilitate an earlier check-in date. You can contact Accommodation Services for a list of local hotels and guesthouses on +353 61 202 331.

2. Can I move in if I have not paid my rent yet?

Full pre-payment of the first semester rent is required before keys will be issued.

3. Who will meet me at the Village?

A member of the management team will meet with you on arrival to the village. For international students please check with the International office for meeting details.

4. Where do I get my key?

Your keys can be collected from the Village Reception upon arrival.

5. What are reception opening hours?

The Village Reception hours vary depending on the time of year. Please see your village reception notice for details.

6. How do I know where I will be living and with whom?

This information will be available to you on check-in. If you have requested to live with a friend, we will do everything we can to fulfil your request. However, this is not always possible.

7. How can my parents contact me by telephone?

There are operational telephones in every house in the villages. The number will be provided at the village reception. On arrival, please check this at reception.

8. Where will parents and others send my mail?

Students Name
House No. Room No.
(Name of Village)
Castletroy
Limerick
Ireland

9. What should I bring for my room?

You are provided with a new quilt, pillow and mattress protector for your bed. You should bring two sets of bed linen. Students travelling from abroad can purchase this when they arrive at local stores in the area.

10. What is provided in the Living/Kitchen area?

Each kitchen is equipped with crockery, utensils and cutlery for each resident. Kitchens are fully equipped with hob, oven and grill, refrigerator and freezer. We have multi-channel TV in the living area with comfortable seating.



11. Where can I do my laundry?

You can wash and dry your laundry in the Village Launderette. Tokens can be purchased at the Village Reception to operate the machines. Washing detergent is not supplied and can be purchased at the village shop or at a local store.

12. What do I need to know about bringing a computer and setting it up in my room?

A high speed internet connection is available in your room and is included in your rental fee. For your Laptop or desktop to operate, you must have a network card installed. Information on how to configure your machine will be available on arrival.

13. Is smoking allowed?

Smoking is not permitted in the houses or apartments in any of the villages and all residents are required to respect this rule.

14. What storage will I have?

You will have ample shelving space for clothes and books, a wardrobe for hanging clothes and under-bed storage.

15. Who will be there in the event of an emergency?

The Village Manager resides in the village and together with Campus Security will attend to serious emergencies such as Fire or Serious Accidents. Campus Security are on duty every night on campus for your safety.

16. Postal Packages – What to do to avoid excessive charges

Before your friends and family send a package to you, please ask them to check for Custom and Excise charges. We have noted in the past that some international students are subjected to heavy charges, in particular when sending items such as clothes and gifts.

17. Where is the University located in relation to the city centre? Can I walk there?

The University is located in the suburb area of Castletroy. The city centre is about 15 minutes by bus/taxi. It would take about an hour to walk and this is not advisable by night.

18. Can friends/relatives stay with me?

Only with prior approval from the Village Manager and agreement with fellow housemates.

19. What if I change my mind or find alternative accommodation in the Limerick area? Do I get my deposit back?

Unfortunately, given the high demand on on-campus accommodation, you will forfeit your deposit should you wish to cancel your booking with us.

20. Are the rooms insured?

Insurance for personal belongings such as PC's, laptops, stereos are not covered. However, we strongly recommend that you organise insurance on personal items in your room. Contact the Village Reception for more details.

NOTES

[illegible]

NOTES

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

NOTES

This image shows a single sheet of white paper with horizontal blue ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.